

# ALTON BRYANT

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## Independent Claims Adjuster

**SUMMARY:** Licensed Texas All-Lines Adjuster seeking a challenging position in insurance claims adjusting. I have owned two exterior construction companies over the past 20 years. In addition to my on-the-job experience assessing storm damage and collaborating with insurance adjusters, I recently took an in-depth All-Lines and Xactimate training. I am confident that my skill sets and education will make me a valuable addition to your team.

### PROFESSIONAL DESIGNATIONS & ABILITIES

- \* Texas All-Lines Adjuster License
- \* Extensive Adjusting & Xactimate Training
- \* Industrial Journeyman Electrician, Texas #10968
- \* HAAG Certified
- \* Blueprint Reading with Bluebeam PDF Software
- \* Proficient with All Microsoft Office Software

### EMPLOYMENT HISTORY

#### OWNER & MANAGER

**Exteriors Unlimited**, Sugar Land, TX, and Golden, CO

1999 – Present

**Mars Roofing**, Sugar Land, TX

1992 – 1999

- Provide storm restoration services for residential and commercial properties including collaboration with insurance adjusters to settle insurance claims.
- Manage all phases of construction and roofing projects including sales and contracts, assessing and writing work estimates, ordering materials, scheduling, and site supervision.
- Competent in the installation of windows, siding, and all types of residential and commercial roofing including: composition shingles, built up roofing, torch downs, TPO, and E PDM.
- Generate leads for new business and provide product education.
- Develop strong customer rapport through providing reliable work product, informing owners about the scope of work, answering questions, and resolving any issues in a timely and conscientious manner.
- Oversee company office duties including: bookkeeping, advertising, sales, and employee management.

#### INDUSTRIAL JOURNEYMAN ELECTRICIAN, Texas

1988 – 1992

- Installed, tested, and repaired electrical wiring, receptacles, switch boxes, conduits, feeders, cable assemblies, light fixtures, and other electrical components.
- Read and interpreted drawings, blueprints, and electrical code specs for equipment installation.
- Maintained and repaired industrial, electrical, and electronic control systems including: transformers, meters, regulators, motors, alternators, generators, and batteries.

#### ELECTRICAL APPRENTICE

**International Brotherhood of Electrical Workers 716**, Houston, TX

1984 – 1988

- Coursework and on-the-job training in: AC/DC theory, motor control, electrical codes, blueprint reading, pipe bending, and welding.

#### UNITED STATES MARINE CORPS

1981 – 1985

### EDUCATION & CERTIFICATIONS

- Xactimate Level 1  
Xactimate Level 2
- All-Lines Pre-licensing Class (40 CE), 2013  
Including:  
Fundamentals of Xactimate (24 CE),  
Basic Scoping & Adjusting (8 CE)  
Advanced Xactimate (16 CE)  
Inside Adjusters/ File Examiner Training (40 CE)  
*Mile High Adjusters, Denver, CO*
- *Certified Installer for:*  
CertainTeed Residential & Commercial Roofing Products  
GAF Roofing Residential & Commercial Products  
Milgard Windows  
Versico TPO & E PDM  
Metal Works Steel Shingles  
James Hardy Siding
- High School Diploma, 1981  
*Dulles High School, Stafford, TX*